



# THE SETTLERS HIGH SCHOOL

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29 July 2020

Dear Parents and Learners

## **ONLINE STRATEGY DUE TO EXTENDED SCHOOL CLOSURE: GRADES 8 to 11**

As mentioned in our *Covid-19 Update #8* of Friday, 24 July, we are still waiting on the Department of Basic Education to gazette updated regulations and the school calendar after schools had to close again following the announcement of President Ramaphosa.

Due to these uncertainties, we have decided to implement a new online strategy to replace our current *Academic Maintenance Plan* in order to accommodate the following:

### **1. FLUIDITY OF SCHOOL CALENDAR**

At this stage, there can be no guarantee of a set calendar due to the rising national infection rate. It is, therefore, important to have new systems in place to allow for effective teaching to be implemented while learners are away from school.

### **2. TEACHING**

As the time away from school continually increases, our current *Academic Maintenance* strategy has not been structured to accommodate this further extension of the lockdown period.

### **3. ACCESSIBILITY**

Online teaching must still be provided in such a way that data and or Internet costs for our learners can be kept as low as possible. We must continue our efforts to ensure that learners without internet at home can still find a way to access the lessons – be it shared amongst friends, downloaded by family members or using a public facility to download the material and work from a USB drive.

### **4. DAILY STRUCTURE / ROUTINE**

As the workload at home increases, the school must provide learners and parents with a daily home timetable structure to ensure that the educational outcomes are achieved. Younger learners are still developing time management and strategic skills, and they are, therefore, in need of more guidance due to the extended period at home. Please refer to the section on the importance of routine for teenagers on page 7.

### **5. EASY NAVIGATION**

The Covid-19 subject classrooms have become difficult to navigate as a result of the vast amount of content posted since 18 March 2020. As nobody could predict the length of the learners' time at home, it has become increasingly difficult for learners to log into multiple classrooms without a set classroom structure other than a lengthy newsfeed. To avoid confusion and to enable easy navigation, a centralised classroom with a set structure is now required.

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## 2 TSHS ONLINE: *Learner and Parent Information and Guidelines*

Due to the reasons mentioned above, we have structured a new **TSHS ONLINE** classroom that will consist of daily lessons and homework sessions based on a set home timetable. This new system will be implemented **from Monday, 3 August 2020**. It will replace the current *Academic Maintenance Plan* issued for our Grade 8 and 9 learners.

Each online classroom has been structured **by date** and therefore learners will only need to access **one folder per day** to ensure that they have access to all the work. All the lessons are pre-recorded in order to avoid the high cost of live streaming.

Please note the following important information provided in this document:

<b>A: EXPLAINING THE SYSTEM</b>	<i>page 3</i>
<b>B: DAILY HOME TIMETABLE: FET</b>	<i>page 4</i>
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We trust that this improved online strategy will assist our learners to achieve their academic targets set for this year.

Please do not hesitate to contact the school if you require any further assistance.

Kind regards

H SMUTS  
Deputy Principal



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# THE SETTLERS HIGH SCHOOL

# TSHS ONLINE

## INFORMATION & GUIDELINES

## A: EXPLAINING THE SYSTEM

Learners must follow the daily home timetable (see pages 4 and 5) to ensure that their day is structured to accommodate the required number of weekly lessons per subject. The timetable is structured to cover the following:

### 1. 30 to 35-MINUTE LESSON

Each lesson will consist of the following:

- PART 1: Feedback re homework tasks given on the previous day.
- PART 2: Teaching of new content, including practical examples.
- PART 3: Instructions re homework or tasks to be completed.

These lessons are pre-recorded and will be available from 6pm on the day before the scheduled lesson. This will accommodate learners who prefer to use night-time data with a lower tariff to download the lessons for the next day.

### 2. 20-MINUTE HOMEWORK SESSION

Each lesson is immediately followed by a 20-minute session to cover the homework given during the lesson. If learners follow this timetable, this will mean that all their lessons and homework will be completed by 4pm daily – which allows for quality family time once parents return home from work.

As many learners do not have printing facilities at home, worksheets that require printing will be avoided if at all possible. Most worksheets posted will be composed to ensure that the work can be done in the learners' workbooks or on folio paper. When there is no alternative to a printed worksheet or resource, the following system will be in place:

- ✚ Lessons and homework for 3 to 7 August will be structured in such a way that printed worksheets are not required.
- ✚ All printed resources needed for 12 to 21 August will be printed and packaged at school. Learners will have the opportunity to collect these packages from the Reeler hall between 10h00 and 13h00 on Friday, 7 August 2020. More details regarding collection will follow.



**PLEASE TURN OVER PAGE FOR DAILY HOME TIMETABLES**

# B: DAILY HOME TIMETABLE – FET (Grades 10 & 11)

<b>ONLINE TIMETABLE: FET (Grades 10 &amp; 11) - 2ppzbc5</b>					
	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
07h00	Wake up, get done	Wake up, get done			
08h00 - 08h30	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
08h30 - 09h05	<b>Mathematics Maths Literacy</b>	<b>English HL</b>	<b>Afrikaans FAL</b>	<b>Elective Group 3: Accounting, Economics, Geography, History, Music, Art</b>	<b>Mathematics Maths Literacy</b>
09h05 - 09h25	Complete Homework: Maths / Maths Lit	Complete Homework: English	Complete Homework: FAL	Complete Homework: Elective Group 3	Complete Homework: Maths / Maths Lit
09h30 - 10h05	<b>Elective Group 1: Drama, Economics, History, IT, LifeSc, PhysicalSc</b>	<b>Mathematics Maths Literacy</b>	<b>English HL</b>	<b>Afrikaans FAL</b>	<b>English HL</b>
10h05 - 10h25	Complete Homework: Elective Group 1	Complete Homework: Maths / Maths Lit	Complete Homework: English	Complete Homework: FAL	Complete Homework: English
10h30 - 11h00	Snack & relax	Snack & relax	Snack & relax	Snack & relax	Snack & relax
11h00 - 11h35	<b>Elective Group 2: ConsumerSt, Geography, LifeSc, Music, PhysicalSc</b>	<b>Elective Group 1: Drama, Economics, History, IT, LifeSc, PhysicalSc</b>	<b>Mathematics Maths Literacy</b>	<b>English HL</b>	<b>Afrikaans FAL</b>
11h35 - 11h55	Complete Homework: Elective Group 2	Complete Homework: Elective Group 1	Complete Homework: Maths / Maths Lit	Complete Homework: English	Complete Homework: FAL
12h00 - 12h35	<b>Elective Group 3: Accounting, Economics, Geography, History, Music, Art</b>	<b>Elective Group 2: ConsumerSt, Geography, LifeSc, Music, PhysicalSc</b>	<b>Elective Group 1: Drama, Economics, History, IT, LifeSc, PhysicalSc</b>	<b>Mathematics Maths Literacy</b>	<b>Life Orientation</b>
12h35 - 12h55	Complete Homework: Elective Group 3	Complete Homework: Elective Group 2	Complete Homework: Elective Group 1	Complete Homework: Maths / Maths Lit	Complete Homework: Life Orientation
13h00 - 14h00	Lunch & Chill	Lunch & Chill	Lunch & Chill	Lunch & Chill	
14h00 - 14h35	<b>Afrikaans FAL</b>	<b>Elective Group 3: Accounting, Economics, Geography, History, Music, Art</b>	<b>Elective Group 2: ConsumerSt, Geography, LifeSc, Music, PhysicalSc</b>	<b>Elective Group 1: Drama, Economics, History, IT, LifeSc, PhysicalSc</b>	
14h35 - 14h55	Complete Homework: FAL	Complete Homework: Elective Group 3	Complete Homework: Elective Group 2	Complete Homework: Elective Group 1	
15h00 - 15h35	<b>English HL</b>	<b>Afrikaans FAL</b>	<b>Elective Group 3: Accounting, Economics, Geography, History, Music, Art</b>	<b>Elective Group 2: ConsumerSt, Geography, LifeSc, Music, PhysicalSc</b>	
15h35 - 15h55	Complete Homework: English	Complete Homework: FAL	Complete Homework: Elective Group 3	Complete Homework: Elective Group 2	
16h00 - 22h00	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects
22h00	Bed time Ensure that you get 8 hours of sleep	Bed time Ensure that you get 8 hours of sleep	Bed time Ensure that you get 8 hours of sleep	Bed time Ensure that you get 8 hours of sleep	Enjoy the weekend!

**NB: Electives as per original subject choice.** Learner to determine subject for each group.

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# C: DAILY HOME TIMETABLE - GET (Grades 8 & 9)

<b>ONLINE TIMETABLE: GET(Grades 8 &amp; 9) - mw534q</b>					
	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
07h00	Wake up, get done	Wake up, get done			
08h00 - 08h30	<b>Breakfast</b>	<b>Breakfast</b>	<b>Breakfast</b>	<b>Breakfast</b>	<b>Breakfast</b>
08h30 - 09h05	<b>English HL</b>	<b>Mathematics</b>	<b>Natural Sciences</b>	<b>Afrikaans FAL</b>	<b>Mathematics</b>
09h05 - 09h25	Complete Homework: English HL	Complete Homework: Mathematics	Complete Homework: Natural Sciences	Complete Homework: Afrikaans FAL	Complete Homework: Mathematics
09h30 - 10h05	<b>Mathematics</b>	<b>Natural Sciences</b>	<b>Afrikaans FAL</b>	<b>Mathematics</b>	<b>English</b>
10h05 - 10h25	Complete Homework: Mathematics	Complete Homework: Natural Sciences	Complete Homework: Afrikaans FAL	Complete Homework: Mathematics	Complete Homework: English HL
10h30 - 11h00	<b>Snack &amp; relax</b>	<b>Snack &amp; relax</b>	<b>Snack &amp; relax</b>	<b>Snack &amp; relax</b>	<b>Snack &amp; relax</b>
11h00 - 11h35	<b>Afrikaans FAL</b>	<b>History</b>	<b>Mathematics</b>	<b>English HL</b>	<b>Geography</b>
11h35 - 11h55	Complete Homework: Afrikaans FAL	Complete Homework: History	Complete Homework: Mathematics	Complete Homework: English HL	Complete Homework: Geography
12h00 - 12h35	<b>Natural Sciences</b>	<b>Creative Arts: Art, Drama, Music</b>	<b>English HL</b>	<b>Technology</b>	<b>Life Orientation</b>
12h35 - 12h55	Complete Homework: Natural Sciences	Complete Homework: Art, Drama, Music	Complete Homework: English HL	Complete Homework: Technology	Complete Homework: Life Orientation
13h00 - 14h00	<b>Lunch &amp; Chill</b>	<b>Lunch &amp; Chill</b>	<b>Lunch &amp; Chill</b>	<b>Lunch &amp; Chill</b>	
14h00 - 14h35	<b>EMS</b>	<b>Afrikaans FAL</b>	<b>EMS</b>	<b>History</b>	<b>Creative Arts: Complete Dance Video Task</b>
14h35 - 14h55	Complete Homework: EMS	Complete Homework: Afrikaans FAL	Complete Homework: EMS	Complete Homework: History	Complete Dance Video Task
15h00 - 15h35	<b>Technology</b>	<b>English HL</b>	<b>Geography</b>	<b>Creative Arts: Art, Drama, Music</b>	
15h35 - 15h55	Complete Homework: Technology	Complete Homework: English HL	Complete Homework: Geography	Complete Homework: Art, Drama, Music	
16h00 - 22h00	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects / Practicals	Free time / TV / Social / Supper / Projects / Practicals	Enjoy the weekend!
22h00	Bed time Ensure that you get 8 hours of sleep	Bed time Ensure that you get 8 hours of sleep	Bed time Ensure that you get 8 hours of sleep	Bed time Ensure that you get 8 hours of sleep	

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## D: HOW TO ACCESS

The codes for the classrooms are:

**GET ONLINE** (Gr. 8 & 9): **mwb534q**  
**FET ONLINE** (Gr. 10 & 11): **2ppzbc5**

Learners will only be able to access these classrooms via their **SCHOOL GOOGLE ACCOUNT**.

### **INSTRUCTIONS:**

- STEP 1: Open your TSHS Google account
- STEP 2: Click on the menu icon (*the 9 squares in the top right corner*)
- STEP 3: Click on **Classroom**
- STEP 4: Click on the **+** (plus) icon in the top right corner and then select **JOIN CLASS**
- STEP 5: Type in the **code** provided above and then click **JOIN**
- STEP 6: You can now enter the classroom at any stage (GET ONLINE or FET ONLINE)
- STEP 7: Scroll down to the **RESOURCES: Google Drive Folder** link, then click on it
- STEP 8: Click on your **GRADE**
- STEP 9: Click on the **DATE** (*i.e. 3 August to follow your Monday timetable on 3 August*)
- STEP 10: You can now access all your subjects for that specific day as indicated by your home timetable.

**To watch an instruction video, click on the link below** (*internet connection needed*):

[https://youtu.be/dPrVyM7o\\_gs](https://youtu.be/dPrVyM7o_gs)

## E: DURATION

**TSHS ONLINE** will remain operational **until a grade has returned to school**. Please note that no work will be required on 10 and 11 August as a result of a national public and school holiday.

**After a grade's return**, only the learners approved for Distance Learning (*as per the application form based on the WCED guidelines*) will continue to receive online lessons via the special Distance Learning classroom created for this purpose.

At this stage it is difficult to state definite return dates due to the fluidity of the current situation. We are, however, looking at the following tentative dates:

- Grade 10: Return to school from Monday, 17 August (*Timetable & classes as per Covid-19 timetable*).
- Grade 11: Return to school from Wednesday, 19 August (*Timetable & classes as per Covid-19 timetable*).
- Grade 8: Return to school from Monday, 24 August (*Information re new operational systems to follow by 17 August*).
- Grade 9: Return to school from Wednesday, 26 August (*Information re new operational systems to follow by 17 August*).

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## F: IMPORTANCE OF ROUTINE

### It Keeps Learners Engaged and Active

Teens who don't have a routine often spend their personal time lazing on the couch in front of the TV or on the phone with friends. This can cause them to lose track of time and forget about homework, chores and other responsibilities. Teens who have a routine at home know that their free time can start after they've taken care of class assignments and household duties.

### It Helps Learners Set Goals

A routine helps teens learn how to **set goals** and work toward them. If a teen's routine involves a 30-minute period devoted to studying on top of regular homework, they'll feel encouraged when they receive better test scores and grades.

### It Helps Learners Establish Lifelong Habits

Teens who have a routine that helps them accomplish everything they need to do in a day — from **getting ready in the morning** to preparing a healthy lunch to finishing a class project in the evening — will continue good habits in their college and work life. Teens who do not follow a routine often struggle when they move away from home because they don't know how to organize their activities and set priorities on what needs to get done.

### It Reduces Confusion and Frustration

A lack of a home routine could set parents and their teen up for arguments. Having a routine helps ensure everyone in the family is on the same page.

### It Fosters Responsibility

With a routine, teens learn to take responsibility; they have tasks to do and know when they're expected to complete those tasks. Teens who don't have a homework or chore routine will have a very hard time later in life trying to motivate themselves to study hard for a test, do the laundry or meet a work deadline.

### It Gives Learners a Sense of Security

Some teens feel very scattered and anxious because they feel like everything is constantly changing. Friends come and go, their bodies are developing and as a result, they may lack a sense of self. A routine can provide teens with some structure amidst all the unknowns in their lives.

